

Standard Form Number: SF-CONS-08

Revised on: 9 May 04

Standard Form Title: **Checklist for Eligibility Envelope of Consulting Services**

PROJECT: _____

DATE: _____

BIDDER: _____

Checklist of Eligibility Requirements

ELIGIBILITY ENVELOPE:

CLASS "A" DOCUMENTS

IMP. OFFICE										
LEGAL										
VICE-CHAIRMAN										
CHAIRMAN										

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1 - Certification in lieu of class "A" Documents.

NOTE: This document certifies that the class "A" Documents are complete, current and updated .Presence of this document shall forego the checking of the Class "A" Documents.

OR all requirements listed under Legal, Technical and Financial Documents

Class "A" Legal Documents

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1 - DTI business name registration or SEC registration certificate.

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2 - Valid and current Mayor's permit /municipal license.

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3 - Taxpayer's Identification Number or VAT registration certificate.

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4 - Statement of the prospective bidder that it is not "blacklisted".

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5 - Other appropriate license as may be required by the procuring entity.

Class "A" Technical Exam

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1- Duly signed statement of all Ongoing Government & Private Construction Contracts including contracts awarded but not yet started.

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2 Duly signed statement of all Government & Private Construction contracts completed in the last (period to be specified in the IAEB) which are similar in nature.

3 Duly signed statement on the types and number of equipment that the consultant owns, under lease or purchase agreements

4 Duly Signed statement of the kinds and number of its ownership and key staff, partners, or principal officers, if a juridical entity.

